

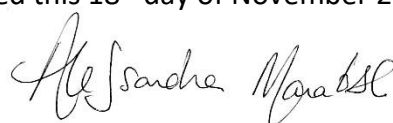
PARISH OF GRAVENHURST
Notice of Ordinary Meeting of the Parish Council

Dear Sir/Madam,

I hereby give notice that a Statutory Meeting of the GRAVENHURST PARISH COUNCIL will be held at Gravenhurst Village Hall, on Thursday, 23rd November 2023, commencing at 7:45pm.

All members of the Council are hereby summoned to participate for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 18th day of November 2023



Ms. A Marabese - Clerk to Gravenhurst Parish Council

Distribution: All Councillors, Ward Councillor, Village Notice Board and Parish Council Website

AGENDA

No.	Description	Time
7882.	Apologies for absence	7:45pm
7883.	Chairman's announcements to include but not limited to: a. Notice regarding openness and transparency of meeting. b. To resolve to extend the meeting finish time beyond 2 hours. c. Other information.	7:48pm
7884.	Members interests; a. To receive declarations of interest from councillors on items on the agenda. b. To receive written requests for dispensations for disclosable pecuniary interests (if any). c. To grant any requests for dispensation as appropriate.	7:51pm
<i>Note: If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.</i>		

PUBLIC SESSION

7885.	The Chair will suspend Standing Orders for a period of up to 15 minutes to receive community reports from; a. Ward Councillor Stephenson, b. Village organisations, and then c. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with.	7:55pm
<i>Note: Individual contributions should last a maximum of 3 minutes. Members of the public should address their representations through the Chair of the meeting and should indicate a request to speak by raising their hand or forwarding questions to the Clerk prior to the meeting.</i>		

MINUTES

7886.	Adoption of minutes of the Ordinary Meeting of Gravenhurst Parish Council held on Thursday 21 st September 2023.	8:10pm
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PROCEDURES, CONSULTATIONS AND LEGAL

7887.	To re-approve procedures: a. GPC Asset Register Policy b. GPC Freedom of Information and Publication Scheme Policy c. GPC Dealing with Complaints Policy d. GPC Dealing with Habitual or Vexatious Complainants Policy e. GPC Equality and Diversity Policy f. GPC Meetings - Recording and Filming g. GPC Code of Conduct	8:13pm
7888.	Update on collaboration with CBC for Community Emergency Planning and Communication and actions required.	8:20pm
7889.	Update on BATPC 2023 Annual General Meeting held on 18th October.	8:23pm
7890.	Beds Police Priority Setting Meeting – 10 th January 2023 – 5pm Beds Police HQ – To agree on attendance and priorities for Gravenhurst.	8:26pm
7891.	To consider response to CBC Planning Obligations Supplementary Planning Document (SPD) Consultation. <i>Comments by 11th December.</i>	8:29pm
7892.	To consider response to CBC Recreational Open Space Strategy (ROSS) Survey. <i>Response by 22nd December.</i>	8:35pm
7893.	Update on guidance and permissions sought from Charity Commission with regards to Gravenhurst Recreation Ground Charity and agree on actions.	8:38pm

PLANNING AND HOUSING

7894.	Planning applications to consider: a. CB/23/03360/FULL - 59 High Street, MK45 4HY - Single storey front porch extension. <i>Comments by 28th November.</i>	8:50pm
<i>Note: For planning applications submitted between meetings and for whom an extension to the comment's deadline date cannot be agreed, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.</i>		

ENVIRONMENT AND LEISURE

7895.	Recreation Ground - To receive update on all matters concerning the Recreation Ground and consider any actions. a. Update on Recreation Ground Improvement project. b. Update on Monkey Challenge climbing wall and actions required. c. To review GPC Recreation Ground Inspection Reports and schedule for those inspecting. d. To review annual play inspection report. e. Update from Mr Swain on title registration of Recreation Ground. f. Update on Storage Container License Agreement with Gravenhurst Gallop.	8:53pm
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	g. To provide update on Recreation Ground Maintenance plan and actions required. h. All other items.	
7896.	Update on repair or replacement of GPC mower.	9:15pm
7897.	Update on CBC Schedules for a) Leisure (Open space and Outdoor sport) b) Community / Village Hall Facilities. <i>Response required by 27th October.</i>	9:18pm
7898.	To consider expression of interest in taking part in CPRE Bedfordshire Hedgerow Heroes project and plant or restore hedgerows in Bedfordshire.	9:23pm
7899.	a. To receive update on allotments and consider any actions required for maintenance and communication to tenants. b. Update on installation of water on allotments including contractors.	9:28pm

HIGHWAYS AND LIGHTING

7900.	To receive update on any Highways matters.	9:31pm
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CEMETERY

7901.	Update on Cemetery inspection actions.	9:35pm
7902.	Update on recent burial and memorial requests.	9:38pm
7903.	Update on St Marys Churchyard mapping.	9:41pm

FINANCE MATTERS

7904.	To approve purchase orders. a. D-Day 80 Lamp light of Peace (£55 each). b. All other purchases.	9:44pm
7905.	To approve implementation of new national pay scales backdated 1st April 2023.	9:47pm
7906.	To review and provide input into draft 2024/2025 budget.	9:50pm
7907.	To approve bank reconciliations to 30 th October 2023.	9:55pm
7908.	To approve payments to be made.	9:58pm

MEETING CLOSE

7909.	Close of meeting.	10:00pm
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*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two proposed Parish Council meetings will be ordinary meetings on 11th January 2024 and 15th February 2024. The cut-off time for the receipt of papers for the February meeting agenda is 5 p.m. on Thursday 3rd February 2024.

Glossary

CBC – Central Bedfordshire Council

GPC – Gravenhurst Parish Council